

# LAMBS ELEMENTARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY

1. Parents are involved in an organized, ongoing and timely way in the planning, review and improvement of the Parent and Family Engagement Policy, Home-School Compact, and Title I Program. The Title I Planning Team will review and update the policy and compact as needed. The compact will be sent to parents for their signature. The effectiveness of the parent and family engagement policy will be evaluated annually through surveys or questionnaires. Parents have access to the Title I Plan, upon request in the school's main office. They may submit comments on the plan through the use of the school's written procedure for responding to parents' suggestions or by placing comments in the school's Suggestion Box.
2. The school will convene an annual meeting at a convenient time before the end of the first grading period to inform parents of:
  - The school's participation in the Title I program
  - The requirements of Title I
  - Parents' right to be involved in their children's education.
3. The school will offer a flexible number of meetings and parent trainings at convenient times for parents to participate, give suggestions and take part in decisions regarding the instructional program of the school. The school will hold Open House, Parent Meetings, and other events to provide parents with information about the Title I program and the school's academic achievement. If requested by parents, other opportunities for regular meetings to formulate suggestions and participate in decisions related to their children's education will be provided.
4. The school will use Title I funds to provide reasonable support for parental and family engagement activities as parents may request. The school will make every attempt to meet the needs of parents who make special requests.
5. The school will invite parents to participate in the development of the Title I School-wide Plan. At least two parents participate on the Title I Planning Team. Parents on the School Improvement Council will be asked to provide input on the development of the plan also.
6. If the school has been identified as a Focus, Priority or Support school, parents will be asked to provide their input on the development of the improvement plan. The Title I Planning Team will assist in the development of this plan. All parents will have the opportunity to review the improvement plan and provide their feedback.

Final

7. Parents will receive timely information about the Title I program throughout the school year. Information will be placed in a school newsletter. Parents will receive an annual Title I newsletter. Information will be shared at the Title I Annual Meeting. The Title I plan is available upon request in the school's office so parents and the public may review it at any time.
8. To assist parents in working with their children to improve their achievement, parents will be given the opportunity to participate in workshops and parent-teacher conferences where information about curriculum standards and school wide and annual assessments will be shared. The school will conduct curriculum nights that focus on core content areas where parents will participate in interactive activities with their children. During the Annual Meeting, an explanation of ACADEMIC DATA and proficiency levels will be given to parents. Additionally, tips and suggested activities will be provided on how parents can work with teachers and monitor their children's progress.
9. The school will coordinate and integrate parent and family engagement programs and activities with the CD Program in order to encourage and support parents participating in the education of their children. Parents in these programs will be invited to participate in the school level trainings, workshops and events.
10. To provide the opportunity for the full participation of parents with limited English proficiency, parents with disabilities and parents of migratory children, information related to school and parent programs, meetings and other activities will be sent to parents in a format and, to the extent practical, in a language parents understand. Title I parent and family engagement funds may be used to translate the Parent and Family Engagement Policy, Home School Compact, Title I Newsletter and other documents. Title I funds may be used for translation services or to provide interpretation at school events.